

## Declaration for current residential address by individuals

To,

TATA Cards - KYC Address Change  
 SBI Cards & Payment Services Pvt. Ltd.  
 DLF Cyber City, Tower C, 12th floor  
 Block 2, Building 3, DLF Infinity Towers, Gurgaon 122002

Dear Sir/Madam,

**My Credit Card No.**

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I hereby confirm my current residence address as below, and providing self-attested copy of current or permanent residence address proof as required.

Customer Name (as on TATA Card) Please leave a space between two words  

Prefix				
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Current Residence Address  


City 

--	--	--	--	--	--	--	--	--	--	--

 Pincode 

--	--	--	--	--	--

Permanent Residence Address  


City 

--	--	--	--	--	--	--	--	--	--	--

 Pincode 

--	--	--	--	--	--

Mobile No. 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E-mail ID 

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**Self-attested Current or Permanent Residence Address Proof (Please tick as appropriate)**

- Passport  Voter's Card (both sides)  Driving Licence (both sides)\*
- Job card issued by NREGA duly signed by an officer of the State Government
- Letter issued by the National Population Register containing details of name and address
- Utility bill which is not more than two months old of any service provider (electricity, telephone, postpaid mobile phone, piped gas, water bill)
- Property or Municipal Tax receipt
- Pension or family pension payment orders (PPOs) issued to retired employees by Govt Departments or Public-Sector Undertakings, if they contain the address
- Letter of allotment of accommodation from employer issued by State or Central Govt departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies
- Serving certificate with photo will be accepted as a valid ID & current residence address proof (only for Defense Personnel)

\* For Driving Licences issued in states where it is specifically mentioned that the document cannot be used as address proof the same will not be acceptable as an address proof KYC document.

I confirm that the attached address proofs are presently valid and true verification documents of myself.

I will notify TATA Cards, as and when there is change in my current residence address, by giving a request along with required KYC documents.

I hereby give my consent to TATA Cards for obtaining my KYC details from CERSAI CKYC portal.

Signature of the Credit Cardholder

Date: \_\_\_\_\_

Please email the copy of your current or permanent residence address proof along with this declaration form to: - [addressproof@tatacard.com](mailto:addressproof@tatacard.com) or upload the current or permanent residence address proof by logging in on our website at [www.tatacard.com](http://www.tatacard.com).  
 You can also send the same to:  
 TATA Cards - KYC Address Change  
 SBI Cards & Payment Services Pvt.Ltd  
 DLF Cyber City, Tower C, 12th floor, Block 2, Building 3, DLF Infinity Towers, Gurgaon 122002